



HEADQUARTERS IOWA NATIONAL GUARD
Midwest Counterdrug Training Center
Camp Dodge Joint Maneuver Training Center
7105 NW 70th Avenue, Bldg 3585
JOHNSTON, IA 50131-1824



NGIA-CDO

6 July 2020

MEMORANDUM FOR RECORD

SUBJECT: COVID-19 Training Policy

1. The Midwest Counterdrug Training Center (MCTC) will make every effort to restrict the spread of the novel coronavirus and to ensure the safety of students, instructors, and staff. These protective measures will remain in effect during the restricted environment.
2. MCTC instructors and staff will arrange classrooms to ensure students maintain 6-feet of separation at all times, and will provide appropriate personal protective equipment (PPE) to include face masks and gloves to students during daily check-in.
3. MCTC students will complete the MCTC COVID-19 Pre-Screening form prior to the first training day, and will not be admitted into the course if they are identified as being potentially infected during the screening process. Students will also withdraw if they develop any of the listed symptoms or conditions on subsequent training days.
4. At the end of each training day, MCTC staff will ensure all surfaces in the classroom and common areas are sanitized IAW current guidelines.
5. POC for this action is MSG Jeremy Fehr at jeremy.l.fehr.mil@mail.mil or (515) 727-3600.

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